



March 8, 2021

REMINDER

We are sending a friendly reminder that we will be reviewing all orders that were placed prior to March 1st in anticipation of the March 15th price adjustment mentioned in our previous letter.

We would appreciate your efforts to assist us by reviewing your open orders. If you need a list of open orders, please contact your Norwesco customer service rep.

1. If you are scheduling your own freight, please arrange for immediate pick up of all finished product prior to March 15th.
2. If Norwesco is responsible for freight, we will ship completed orders through March 14th at the original PO price.
3. You may cancel any standard order; special colors or fitting installations excluded.
4. Effective March 15th, any items that have not been manufactured or scheduled for shipment will be updated to the current price sheet dated March 1st.

We appreciate your partnership during these challenging times. Please feel free to contact your customer service rep or sales rep with any questions or concerns.

Thanks for your prompt attention and understanding in this matter.

Sincerely,

A handwritten signature in black ink that reads 'Jeff Helton'.

Jeff Helton
Sales Manager-WWM